July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

POOL GUARD II

DEFINITION:

Under general supervision, to serve as a swimming pool lifeguard; to instruct and lead a variety of swimming classes; and to perform related work.

* EXAMPLES OF DUTIES:

- Serves as a swimming pool lifeguard;
- Ensures the safety of patrons;
- Checks the pool area for safety hazards and ensures that safety equipment is in place and in working condition;
- Enforces pool regulations;
- Makes rescues and performs first aid, as necessary;
- Teaches a variety of swimming classes as assigned;
- Prepares lesson plans;
- Maintains attendance rosters;
- Prepares progress reports on class participants;
- Assists in class registration;
- Assists in program promotion;
- Assists pool manager in testing water for proper chemical balance;
- Keeps records and logs;
- Prepares reports;
- Provides general information to the public;
- Assists in opening and closing the pool;
- Performs general maintenance tasks such as maintaining pool deck area, vacuuming the pool, sterilizing restrooms and maintaining office area;
- May lead the work of subordinate pool staff.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

No specific experience is requirements. Minimum age 17 years. Possession of the following valid certificates: American Red Cross Lifeguard Training Card or equivalent; American Red Cross CPR for the Professional Rescuer **OR** American Heart Association Basic Life Support for the Health Care Provider; First Aid for Public Safety Personnel Certificate; **AND** American Red Cross Water Safety Instructor (WSI) Certificate.

* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.